

REVENUE BUDGET & CAPITAL PROGRAMME MONITORING AS AT 31st OCTOBER 2015

Purpose of the Report

1. This report provides the Month 7 monitoring statement on the City Council's Revenue Budget and Capital Programme for October 2015. The first section covers Revenue Budget Monitoring and the Capital Programmes are reported from paragraph 15.

REVENUE BUDGET MONITORING

Summary

2. At month 6 the overall Council position was a forecast overspend of £8.6m. The position at month 7 shows an improvement of £2.7m, with a forecast potential overspend of £5.8m to the year end. It should be stressed that this is the forecast position before the delivery of various agreed savings for the year and other mitigating actions are taken. The position is summarised in the table below.

Portfolio	Forecast Outturn £000s	FY Budget £000s	FY Variance £000s	Movement from Month
CYPF	70,008	68,990	1,018	↓
COMMUNITIES	157,559	155,726	1,833	↓
PLACE	160,344	155,516	4,828	↓
POLICY, PERFORMANCE & COMMUNICATION	2,914	2,532	382	↔
RESOURCES	55,157	55,840	(683)	↔
CORPORATE	(440,139)	(438,604)	(1,535)	↓
GRAND TOTAL	5,842	(0)	5,842	↓

3. In terms of the month 7 overall forecast position of £5.8m overspend, the key reasons are:
 - **Children, Young People and Families** are showing a forecast overspend of £1.0m. This is due to slippage in the delivery of planned staffing reductions of £183k, £986k due to the recruitment of additional social workers, £735k due to delays in delivery of savings, £227k reflecting an increase in unaccompanied children, £192k due to an unexpected reduction in government grant funding and £850k in increased demand pressures within Direct Payments and Short Breaks services. These adverse forecasts are partly offset by a reduction in expenditure of £537k on Contact Contracts, £283k on legal fees, an increase in Education Services Grant income £500k and £668k due a reduction in Placement demand.
 - **Communities** are showing a forecast overspend of £1.8m. This is largely due to an overspend of £1.6m in Learning Disabilities, Provider Services, and Contributions to Care. There are also overspends of £1.1m within Commissioned

Mental Health Services and £427k in Social Care Commissioning. These overspends are partly offset by a £662k reduction in expenditure in Housing Related Support Contracts and £553k in Housing General Fund.

- **Place** are showing a forecast overspend of £4.8m. This is largely due to delays in delivering planned cost reductions on the waste contract of £2.6m and the Streets Ahead Contract of £2.5m. There are also emerging cost pressures from increased household waste volumes and reduced income from the sale of materials of £1.2m and additional Staffing and Income pressures within Transport and Parking Services of £300k. These overspends are partly offset by reductions in spending across a number of areas within the Culture and Environment Service of £666k and sustained improvement in the Highways and Highway Network management of £900k.
- **Resources** are showing a forecast reduction in expenditure of £683k. This is primarily due to the recovery of high value over payments in Housing Benefit of £584k, £178k increase in income for the Moorfoot Learning Centre and £291k within the Finance Service as a result of savings on employee costs from unfilled vacancies and over recovery of income from the 60 day bad debt. This reduction in expenditure is partly offset by an overspend in Commercial Services (Savings) of £202k from a shortfall in cashable procurement savings and £255k increase in Other Central Costs relating to the insourcing of the Revs and Bens Service.
- **Policy, Performance & Communication** are showing a forecast overspend of £382k. This is primarily due to a delay in the advertising contract resulting in an underachievement of income.
- **Corporate** are currently showing a forecast reduction in expenditure of £1.5m. The latest position reflects the recent outcome of the Place VER/VS scheme, as a result of which there is a forecast reduction in expenditure of £1.2m on the corporate redundancy budget.

4. The main variations since Month 6 are:

- **CYPF** are forecasting an improvement of £719k since Month 6. This is mainly due to additional Education Services Grant (ESG) income of £500k that was not budgeted for as a result of fewer schools than expected converting to academies.
- **Communities** are forecasting an improvement of £229k since month 6. This is mainly due to Care and Support forecasting an improvement of £452k because of increased income in Access, Prevention and Reablement, Learning Disabilities having reduced activity levels realising a reduction in forecast expenditure of £106k and Reablement services recognising a double counting of winter pressures

expenditure improving the forecast by £120k. Business Strategy have an improved position of £106k primarily due to the removal of forecast expenditure against Business Intelligence. Housing General Fund has seen an improvement of £185k due to reductions in expenditure in Safer Community Partnerships and the transfer in of budgets currently forecasting reductions in expenditure. This is offset by an adverse movement in Commissioning of £511k primarily due to £200k of unachievable savings and £163k increased expenditure due to demand pressures on the equipment contract.

- **Place** are forecasting an improvement of £361k, which is due predominantly to a Portfolio wide review of staffing and discretionary spend that has resulted in a £400k reduction in expenditure.
- **Resources** are forecasting an improvement of £31k. Although this is not a significant improvement, there have been some notable variances including an increase in forecast expenditure of £265k due to project costs incurred relating to the insourcing of the Revs and Bens Service; this has been offset by a further reduction in expenditure of £106k relating to the recovery of high value overpayments of Housing Benefit along with other smaller forecast expenditure reductions.
- **Corporate** are forecasting an improvement of £1.5m. The latest position reflects the recent outcome of the Place VER/VS scheme, as a result of which there is a forecast reduction in expenditure of £1.2m on the corporate redundancy budget.

Approval Requests

5. **CYPF** are requesting two carry forwards totalling £1.95m. The two requests are for the Strengthening Families programme (£1.5m) and the Innovation Programme (£450k).
 - The Strengthening Families programme requires the carry forward to allow the programme to continue beyond the current financial year, and this will enable savings to be delivered in 2016/17 in line with the business planning process.
 - The carry forward for the Innovation Programme is to allow the 450k forecast reduction in expenditure to be used to continue the project in 2016/17. It should be noted that Sheffield is the accountable body for this Programme, hence this funding covers all South Yorkshire Authorities, not just Sheffield.
 - CYPF have currently forecast these two carry forwards into their full year position, so if they were not approved the position for CYPF would improve by £1.95m. However by not approving the request, it would cause a corresponding pressure in 2016/17 of £1.95m.

Collection Fund

6. Collection Fund monitoring will be reported in month 9 and will include the third quarter results. **Appendix 4** has been retained for the Collection Fund as blank for continuity for future months.

Public Health

7. The Public Health ring-fenced grant is currently forecasting a potential £915k reduction in expenditure, the main reason for which is a direct response to government consultations on in-year cuts to the Public Health grant and therefore the likely need to cope with grant reductions in 2015/16. Further details of the forecast outturn position on Public Health are reported in **Appendix 2**.

Public Health 2015/16 in-year cut

8. Notification of a potential Government-led in-year cut was announced in June and the consultation documentation issued in July with a closing date of August. Confirmation of the level of cut was received from Government in the first week of November and was confirmed as a 6.2% cut on the 2015/16 grant figure including the half year transferred function for 0-5 year old provision.
9. For Sheffield the cut amounts to £2.1m. In anticipation of this cut, the Council had been holding back on planned investment, freezing vacancies and not allocating all the potential investment from the planned 2014/15 underspend.
10. As at month 7 the amount held against the target cut is £1.9m, which is spread across all the portfolios. The table below lists the activities held due to the in-year cut. As noted above, this was planned investment and not allocating underspend, rather than a cut to existing services. These schemes at the time of the initial announcement (June) had not been committed or spent and therefore held pending the final notification.

One-off from 2014/15 underspend	£'000
Mental health champions, employment advice	200
Tackling physical inactivity	120
Tobacco – investment in community development action	125
Food poverty – small grants	50
Inc investment in C&Y People Smoke free Service	50
Children's emotional wellbeing – specialist equip & evaluation	37
Held Contracts in year	
Best Start	150
Health Checks	100
Alcohol Assessment & Intervention	100

11. In addition there will be a cap placed on the smoking cessation contract that will result in a reduced Service in the latter part of this financial year. Staffing vacancies have been running at around 10 posts and include two senior Public Health posts – Consultants posts in CYPF and Place. Work is continuing to find the variance of £200k.

Housing Revenue Account

12. The 2015/16 budget assumes an in-year surplus of £10.9m will be generated which will be used to fund the HRA Capital Investment Programme. In accordance with the HRA's financial strategy any further in-year revenue surplus / savings generated by the account will be used to provide further funding for the future HRA Capital Investment Programme.

13. As at month 7 the full year outturn position is a forecast reduction in expenditure of £4.1m. Further details of the HRA forecast outturn can be found in **Appendix 3** of this report.

New Homes Bonus Fund

		£m
Income	Reserves as at 1/04/15	-6.0
		0.0
	Declared 15/16 NHB Grant	-7.3
	Total Income	<u>-13.3</u>
Expenditure	2015/16 Spend to date at Month 7	2.4
	Forecast to Year End	2.5
	Future Years' Commitments	2.1
	Total Expenditure	<u>7.0</u>
	Funds Available for Investment	<u><u>-6.3</u></u>

14. Expenditure of £0.1m in the period and the overall forecast for the year remains unchanged. Officers continue to develop and evaluate new proposals to deliver the housing developments the city needs. A full review of the New Homes Bonus programme is underway.

Capital Summary

15. At the end of October 2015, the end of year position forecasts a variance of £15.1m (5%) below the approved Capital Programme. Project managers are forecasting to deliver a capital programme of £264.3m. This is £3.3m lower than forecast last month

following Cabinet approval of revised pending profiles whereby £6.9m of planned spend for 2015/16 has slipped into future years.

16. Further details of the Capital Programme monitoring and projects for approval are reported in **Appendices 5 to 5.1**.

Implications of this Report

Financial implications

17. The primary purpose of this report is to provide Members with information on the City Council's Budget Monitoring position for 2015/16, and as such it does not make any recommendations which have additional financial implications for the City Council.

Equal opportunities implications

18. There are no specific equal opportunity implications arising from the recommendations in this report.

Legal implications

19. There are no specific legal implications arising from the recommendations in this report.

Property implications

20. Although this report deals, in part, with the Capital Programme, it does not, in itself, contain any property implications, nor are there any arising from the recommendations in this report.

Recommendations

21. Members are asked to:

- (a) Note the updated information and management actions provided by this report on the 2015/16 Revenue Budget position.
- (b) Approve the carry forward requests in paragraph 5.
- (c) Approve and note ongoing work to close the in-year Public Health gap as described in paragraph 8.
- (d) In relation to the Capital Programme:

- (i) Approve the proposed additions to the Capital Programme listed in **Appendix 5.1**, including the procurement strategies and delegations of authority to the Director of Commercial Services or nominated Officer, as appropriate, to award the necessary contracts following stage approval by Capital Programme Group;
- (ii) Approve the proposed variations, deletions and slippage **in Appendix 5.1**;
And note
- (iii) The variations on **Appendix 5.1** within the delegated authority of EMT
- (iv) One variation of £5k authorised by a director under the delegated authority provisions; and
- (v) The latest position on the Capital Programme.

Reasons for Recommendations

22. To record formally changes to the Revenue Budget and the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the capital programme in line with latest information.

Alternative options considered

23. A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

Dave Phillips
Interim Director of Finance

Portfolio Revenue Budget Monitoring Reports 2015/16 – As at 31 October 2015

Children Young People and Families (CYPF) Portfolio

Summary

- 1 As at month 7 the Portfolio is forecasting a full year outturn of an overspend of £1m, which is an improvement of £700k from the month 6 position. The key reasons for the forecast outturn position are:
 - **Business Strategy** - £618k forecast reduction in spend. This includes additional Education Services Grant (ESG) income to that budgeted for of £500k, £95k forecast reduction in spend in Programme and Information Development Service due to staff vacancies and a £75k forecast reduction in spend in Capacity Planning and Development because a bad debt provision taken at year-end is not fully needed. These are partially offset by a £41k forecast overspend in Advice and Conciliation due to a shortfall in the traded income forecast.
 - **Children and Families** – £1.6m forecast overspend.

Over spending areas are:

 - Fieldwork Services - Management and Business Support £183k due to delay in the service's MER, Fieldwork Service Areas and Permanence and Throughcare £986k net overspend mainly due to the planned 2 year programme to recruit additional social workers in response to the pressure on and retention of social workers and review of Child Sexual Exploitation (CSE), this has been partially mitigated by a planned reduction through a tapering down model of social workers, as the continued investment in early intervention and prevention through the Building Successful Families programme reduces the total caseload across the City, Multi-systemic Therapy £234k due to delays in anticipated savings, there is also an overspend in specialist support teams of £227k reflecting an increase in unaccompanied children. These have been partially offset by a £537k ongoing saving on Contact Contracts as a result of specific action being taken to reduce costs and a £283k reduction in spend on legal fees, which is as a result of the ongoing work between the service and Legal services to reduce costs through more efficient working practices.

- Direct Payments and short breaks - £850k due to increased demand pressures, this also includes the £250k as a result of the delay in anticipated savings due in year.
- Provider Services – due to delays in anticipated savings on the integrated approach to service delivery between Health and Social Care of £251k and Youth Justice of £250k, this is being partially mitigated by £103k savings in the service.
- Early Intervention & Prevention - £89k because of a reduced expected contribution of £250k from the CCG towards Early Intervention and Prevention.

Areas of forecast reduction in spending are:

- Placements - £668k due to the assumption that funds set aside to fund a potential increase in Special Guardianship Orders (£400k) may not be required in 2015/16 and that the longer term trend in Placement numbers and unit costs will drive spend down by year end.
- **Inclusion and Learning Services and Children’s Commissioning** – £50k forecast underspend, this includes a £30k forecast overspend in Pupil Admissions reflecting a reduction in anticipated traded income against budget. These are being offset by a £37k reduction in spend in Education Psychology because of staff vacancies in the service, £20k reduction in spend in Governor’s Support as a result of a staff vacancy and a £21k forecast reduction in spend in Children’s Commissioning Unit, as a result of staff savings in the planned MER.
- **Lifelong Learning, Skills and Communities** – £32k forecast overspend, £192k relating to the Training Units, due to an unexpected reduction in government grant funding, which is being partially offset by savings from the MER which is in progress and a forecast overspend of £50k on the BIG Challenge because the expected income is not available, but the planned expenditure for this project has been incurred. This is being offset by an over achievement against savings targets in Youth Services of £127k, as part of the 4 year budget programme. The net underspend is mainly due to a £136k reduction in spend in the Internal Community Youth Teams, as a result of staff vacancies as part of the 4 year budget programme. Strategic Support is also forecasting a reduction in spend of £83k, due to staff vacancies and activities that have now ceased.

Financial Results

Service	Forecast Outturn £000s	FY Budget £000s	FY Variance £000s	Movement from Month
BUSINESS STRATEGY	1,735	2,353	(618)	↓
CHILDREN & FAMILIES	59,615	57,962	1,653	↔
INCLUSION & LEARNING SERVICES	(161)	(111)	(50)	↔
LIFELONG LEARN, SKILL & COMMUN	8,819	8,786	33	↔
GRAND TOTAL	70,008	68,990	1,018	↓

DSG

- 2 The following is a summary of the variance position on DSG budgets at month 7:

	Month 5 £000	Month 6 £000	Month 7 £000
Business Strategy	(65)	(60)	(82)
Children and Families	(46)	(44)	(51)
Inclusion and Learning Services	(62)	(21)	(30)
Lifelong Learning, skills and Communities	0	0	2
	(173)	(125)	(161)

Commentary

- 3 The following commentary concentrates on the changes from the month 6 position.

Business Strategy

- 4 As at month 7, Business Strategy is currently forecasting reduction in spend of £618k (shown in the table above) relating to cash limit and a reduction in spending of £82k on DSG.
- 5 The movement on the cash limit position from month 6 is £588k, this is mainly due to £500k additional Education Services Grant (ESG) income to that budgeted for, due to the pace of change and reduced levels of academy conversions to that budgeted. It had been assumed in the budget that, due to Government policy, there would be a high number of academy conversions in this year, however, as the year has progressed the number of actual conversions has been a lot lower than anticipated.
- 6 The DSG position remains consistent with the month 6 position.

Children and Families

- 7 As at month 7, Children and Families is currently forecasting a £1.7m overspend (shown in the table above) relating to cash limit and a £51k underspend on DSG. Both cash limit and DSG are consistent with the month 6 position.

Inclusion and Learning Service and Children's Commissioning Unit

- 8 As at month 7, Inclusion and Learning Service is currently forecasting £50k underspend (shown in the table above) relating to cash limit and a £30k reduction in spend on DSG.
- 9 The movement in the cash limit position is an improvement of £80k from month 6; this reflects small improvements in a number of budgets across the service.
- 10 The DSG is forecasting an increase in spend of £10k from month 6, this is consistent with the month 6 position.

Lifelong Learning Skills and Communities

- 11 As at month 7, Lifelong Learning Skills and Communities is currently forecasting a £33k overspend (shown in the table above) relating to cash limit and a balanced DSG position.
- 12 The £45k movement from month 6 in the cash limit position is mainly due to £35k movement in the internal community youth teams, as a result of a planned staff vacancy as part of the 4 year budget programme on Youth Services.
- 13 The DSG position is consistent with the month 6 position.

Carry-forward Requests

- 14 Children and Families are requesting the following 2 carry forward requests:
 - Strengthening Families – in line with the previously agreed carry forward request and the profile of the Strengthening Families programme the service require approximately £1.5m to be carried forward into 2016/17. This will allow the programme to continue and the savings assumed in the business planning process to be delivered.
 - Innovation Programme – Sheffield is the accounting body for the South Yorkshire sub-region Department for Education’s Innovation Project, delivering a new CSE fostering service across South Yorkshire. The project is currently underspending by approximately £450k in this financial year, this is being requested as a carry forward in order for the programme to continue in the next financial year, it is important to note that this funding covers all South Yorkshire Authorities not just Sheffield.

Communities Portfolio

Summary

- 15 As at month 7, the Portfolio is forecasting a full year outturn of an over spend of £1.833m. The key reasons for the forecast outturn position are:

Business Strategy (forecasting a reduction in spend of £185k):

- The position for Business Strategy is showing favourable due to the 1% pay award pressure being held in this area for the whole of Communities. If this pot is distributed across the service the underlying position would be an over spend due mainly to the saving in Performance & Planning which will not be achieved.

Care & Support (forecasting an over spend of £1.279m):

- This overspend is primarily related to over-spends in Learning Disabilities, Provider Services and a reduction in the level of Client Contributions receivable in the year.
- Learning Disabilities is forecasting an over spend of £0.889m. Health income is forecast to be lower by £0.5m which is the main reason for this variance. There is also £1.5m of 2015/16 savings forecast not to be delivered within the 2015/16 financial year, particularly around the work being done with the providers of Supported Living and Respite Care bringing prices in line with the LD Provider Framework. However work is continuing in this area and will result in savings for future financial years. This is being partly offset by funded pressures which are not expected to play out in full within the year. The work on reducing LD expenditure is being overseen by the LD Commissioning Board.
- Long Term Support is showing an under spend of £185k. This constitutes the net position of an over spend in adults purchasing of £391k (which includes a demand pressure on the adults purchasing budget of £750k), with an under spend across the remainder of the service of £585k; this underspend is predominantly the saving of £400k achieved in the 14/15 MER which was brought forward into 15/16, along with vacancies in the current establishment £130k and £75k against Forge Centre due to reduction in contracts.
- Provider Services is showing an over spend against budget of £311k. There is a £319k reduction in spend on Carers in the Adult Placement Shared Lives Service. City Wide Care Alarms reports an over spend of £375k as a result of reduction in income. Care4You Business and Performance, Community Support Service and Head of Service Budgets report a combined £446k reduction in spend on staffing. Reablement Services report an over spend of £701k which has arisen as a result of the service incurring additional staff costs relating to planned efficiencies not yet fully realised. £250k of the Reablement Services over spend

represents an amount to reflect the risk of further spend which will be reviewed monthly to the end of the year.

- Contributions to Care is showing an over spend of £394k against budget, which includes a shortfall of £660k on fairer contributions due to the numbers of service users being less than the original budget assumptions because of business demand management and the application of eligibility criteria, offset by an over estimation of liabilities at year end. Also there is a shortfall of £310k on ILF contributions. This is offset by increases in Property Income £979k and Continuing Health Care Income £193k. Following staff recruitment the cost of the Social Care Accounts Service is now over spend £39k.

Commissioning (forecasting an over spend of £1,184k):

- A reduction in spend forecast by Commissioned Housing of £662k against Housing Related Support Contracts.
- A forecast over spend against Commissioned Mental Health Services £1.1m due to increased demand and savings not considered deliverable against Older People's mental health and Purchasing mental health.
- Social Care Commissioning Service are forecasting an over spend of £427k which relates to a budget gap on the equipment budget following a change of provider and increased demand against that contract.

Community Services (forecasting an over spend of £108k):

- There is a forecast overspend of £186k in Locality Management, primarily relating to the anticipated non-achievement of 2015/16 savings targets related to reductions in the level of Grants paid to Voluntary Bodies and in regard to Ward Pots.

Housing General Fund (forecasting a reduction in spend of £553k):

- The Housing General fund is forecasting an under-spend of £553k, comprising mainly a reduction in demand for the Local Assistance Scheme and a reduction in spend Homelessness Prevention Fund and Repossession Prevention Fund. The budgets transferred to here from Commissioning in the Communities restructure have also increased the forecast under spend.

Financial Results

Service	Forecast Outturn £000s	FY Budget £000s	FY Variance £000s	Movement from Month
BUSINESS STRATEGY	6,013	6,198	(185)	↓
CARE AND SUPPORT	112,270	110,991	1,279	↓
COMMISSIONING	30,232	29,049	1,183	↑
COMMUNITY SERVICES	5,921	5,813	109	↔
HOUSING GENERAL FUND	3,122	3,675	(553)	↓
GRAND TOTAL	157,559	155,726	1,833	↓

Commentary

16 The following commentary concentrates on the changes from the previous report at month 6.

- Business Strategy has an improved position of £106k which is predominantly due to removal of forecast expenditure against Business Intelligence £88k.
- Care and Support has an favourable change of £452k mainly due to
 - Increases in forecast income in Access, Prevention and Reablement £276k offset by increased expenditure on Qtr 1 of the equipment contract due to the CCG £36k and removal of reserves forecast to balance the Stayput contract £70k.
 - LD has reduced over spend due to activity levels decreasing in Purchasing £108k
 - Reablement Services reduction in spend due to double count of winter pressures expenditure £120k.
- Commissioning have a worsened position of £511k due to budgets carrying under spends moving from Housing Commissioning to Housing General Fund £99k, Mental Health Purchasing showing additional over spend £200k against unachievable savings and increased expenditure due to demand pressures on the equipment contract £163k.
- Housing General Fund have an improved position due to budgets carrying under spends moving here from Housing Commissioning £99k and further recorded under spends against Safer Community Partnerships £97k

Year to Date

- The year to date position for Communities shows £1m under spend which is currently being scrutinised by Finance and underlying issues will be picked up with service.

Place Portfolio

Summary

17 As at month 7 the Portfolio is forecasting a full year outturn of an £4.8m overspend, an improvement of £0.4m from the month 6 position.

18 The key reasons for the forecast outturn position are:

- **Business Strategy & Regulation:** £3.6m over budget largely due to delays in delivering the planned cost reductions to the waste contract as a result of protracted negotiations with the provider (£2.6m) and emerging cost pressures from increased household waste volumes and reductions in income from the sale of materials due to falling market prices caused by movements in the global economy (£1.2m).
- **Regen & Development Services:** £1.9m over budget largely due to delays in delivering the planned cost reductions in the Streets Ahead programme (net £2.5m), plus additional staffing and income pressures within the Transport and Parking Services activity (£0.3m), less a continuation of sustained improvement in Highways and Highway Network Management (£0.9m).
- **Culture & Environment :** £666k under budget which reflects a continuation of prior year improvement trends that are forecast to continue within the Bereavement Services, Parks and City Centre Management activities and Sports Trusts due to recent rating revaluation on a number of premises (£0.4m). There are further cost reductions of around £266k arising from reductions in staffing and discretionary spend across the service.

19 The key variances this period included :-

- **Portfolio-wide - Review of Staffing and Discretionary Spend –** reductions in actual/forecast costs across most service areas associated with reviews of staffing and supplies and service spend (£0.4m).

- 20 At the Place Leadership Team meeting on 18 June 2015 Directors approved a Recovery Plan to significantly improve upon and mitigate the £8.5m forecast overspend reported at Month 2. This included implementing an estimated £2.8m of immediate actions, together with a review of key areas of employee and discretionary spend with a view to realising further savings in 15-16 which will carry through to future years. These have now largely been achieved.
- 21 At the Place Leadership Team on 6 October, it was agreed to amend budgets in line with an outline plan which if implemented could reduce the forecast overspend to £2.5m by year-end.

Financial Results

Service	Forecast Outturn £000s	FY Budget £000s	FY Variance £000s	Movement from Month
BUSINESS STRATEGY & REGULATION	32,968	29,331	3,637	↓
CAPITAL & MAJOR PROJECTS	804	674	130	↔
CREATIVE SHEFFIELD	3,361	3,479	(118)	↓
CULTURE & ENVIRONMENT	41,867	42,533	(666)	↓
MARKETING SHEFFIELD	583	612	(29)	↔
PLACE PUBLIC HEALTH	-	0	0	↔
REGENERATION & DEVELOPMENT SER	80,761	78,887	1,874	↔
GRAND TOTAL	160,344	155,516	4,828	↓

Commentary

- 22 The following commentary concentrates on the key risks and changes from the previous month.

Capital & Major Projects

- 23 The forecast for this activity is £129k over budget, an improvement of £14k this period due to reductions in staffing and discretionary spend across the service. The forecast position largely reflects income pressures within the markets service, mainly at the Moor market (£0.6m) but offset by reductions in spend across the whole service.

24 The position within Moor market arises from being only 70% let earlier in the year as Traders surrendered tenancies due to difficult trading conditions. The low viability of the market businesses has led to a high level of bad debt. There may be further risk here if stall lettings cannot be held at current levels, or rent collection levels don't improve. The business model for the market is currently under review balancing lower rents against the need for more flexibility in location to ensure let space is maximised. External agents have been engaged to promote the letting of vacant stalls and recover monies due to the Council.

Regeneration & Development Services

25 The forecast for this activity is £1.9m over budget, a small adverse movement of £33k this period.

26 As identified in para 4 above, the forecast position is largely due to delays in delivering the planned cost reductions in the Streets Ahead programme (£4.7m), less estimated (largely one-off) cost reductions (£2.2m), giving a net pressure of £2.5m. Whilst work has continued to develop options, a number of these have not progressed as originally planned due to Treasury concerns about the proposals being incompatible with the principles of the PFI contract or an unacceptable level of risk transfer to the Council.

27 This key pressure above is being offset to some extent by a continuation of sustained improvements in the Highways and Highway Network Management activities (£0.9m), less additional staffing (parking management and transformation) and income pressures (TCIP) within the Transport and Parking Services activity (£0.3m).

Policy, Performance and Communications

Summary

- 28 As at month 7 the Portfolio is forecasting a full year outturn of an over spend of £382k, as per the month 6 position. The key reasons for the forecast outturn position are:
- 29 £382k over spend in Communications due to under recovery of income as a result of a delay in the implementation of the new advertising contract.
- 30 £101k over spend in Electoral Registration due to an increase in supplies and services costs and employee costs offset by an under spend of £50k in Local Elections.

Financial Results

Service	Forecast Outturn £000s	FY Budget £000s	FY Variance £000s	Movement from Month
ACCOUNTABLE BODY ORGANISATIONS	0	0	0	↔
POLICY, PERFORMANCE & COMMUNICATION	3,049	2,667	382	↔
PUBLIC HEALTH	(135)	(135)	0	↔
GRAND TOTAL	2,914	2,532	382	↔

Commentary

- 31 There have been no changes from the previous month.

Resources Portfolio

Summary

- 32 As at month 7 the Portfolio is forecasting a full year outturn of a reduction in spending of £683k, as per the month 6 position. The key reasons for the forecast outturn position are:
- £202k over spend in Commercial Services (Savings) due to a shortfall in income from cashable procurement savings;
 - £255k over spend in Other Central Costs – Capita due to project costs incurred in relation to the insourcing of the Revs and Bens Service;

Offset by:

- £291k under spend in Finance due mainly to over recovery of income and savings on Employees from unfilled vacancies and salary sacrifice;
- £178k under spend in Human Resources due mainly to over recovery of income on The Moorfoot Learning Centre;
- £584k under spend in Housing Benefit due to the recovery of high value over payments as a result of a DWP data-matching fraud and error initiative.

Financial Results

Service	Forecast Outturn £000s	FY Budget £000s	FY Variance £000s	Movement from Month
BUSINESS CHANGE & INFORMATION SOLUTIONS	971	1,010	(39)	↔
COMMERCIAL SERVICES	599	585	14	↔
COMMERCIAL SERVICES (SAVINGS)	(1,426)	(1,628)	202	↔
CUSTOMER SERVICES	1,828	1,824	4	↔
FINANCE	4,684	4,976	(292)	↔
HUMAN RESOURCES	3,337	3,515	(178)	↔
LEGAL SERVICES	3,378	3,413	(35)	↔
RESOURCES MANAGEMENT & PLANNING	196	208	(12)	↔
TRANSPORT AND FACILITIES MGT	15,780	15,808	(28)	↔
TOTAL	29,347	29,711	(364)	↓
CENTRAL COSTS	25,988	25,723	265	↑
HOUSING BENEFIT	(178)	406	(584)	↓
GRAND TOTAL	55,157	55,840	(683)	↔

Commentary

33 The following commentary concentrates on the changes from the previous month.

Central Costs

- 34 A forecast £265k overspend, due to project costs incurred in relation to the insourcing of the Revs and Bens Service. This is an adverse movement of £231k from the previous month.
- 35 The adverse movement this month is due to the project costs of the insourcing of the Revs and Bens Service.

Housing Benefit

- 36 A forecast £584k reduction in spending, due to DWP data matching fraud and error initiatives which have generated high value overpayments to be recovered. This is an improvement of £106k from the previous month.
- 37 The improvement this month is due to the transfer out of Discretionary Housing Payments expenditure incorrectly coded to Rent Rebate Benefits.

Corporate

Summary

- 38 The table below shows the items which are classified as Corporate and which include:

- **Corporate Budget Items & Corporate Savings:**
 - (i) corporate wide budgets that are not allocated to individual services / portfolios, including capital financing costs and the provision for redundancy / severance costs, and;
 - (ii) (ii) the budgeted saving on the review of enhancements and the budgeted saving from improved sundry debt collection.
- **Corporate income:** Revenue Support Grant, locally retained business rates and Council tax income, some specific grant income and contributions to/from reserves.

	<u>FY Outturn</u> £'000	<u>FY Budget</u> £'000	<u>FY</u> <u>Variance</u> £'000
Corporate Budget Items & Savings Proposals	62,159	63,694	(1,535)
Income from Council Tax, RSG, NNDR, other grants and reserves	(502,297)	(502,297)	(0)
Total Corporate Budgets	(440,138)	(438,603)	(1,535)

Commentary

- **Corporate** are currently showing a forecast reduction in expenditure of £1.5m. This includes the recognition of a forecast £1.2m under-utilisation of the corporate redundancy budget due to a lower than anticipated number of in year redundancies.

PUBLIC HEALTH BUDGET MONITORING AS AT

31st OCTOBER 2015

Purpose of the Report

1. To report on the 2015/16 Public Health grant spend across the Council for the month ending 31st October 2015
2. The report provides details of the forecast full year spend of Public Health grant compared to budget. Key variances are explained and any financial risks are discussed in the risk section.
3. The net reported position for each portfolio/service area would normally be zero as public health spend is matched by a draw down of public health grant. For the purposes of this report, and in order to identify where corrective action may be necessary, we have shown actual expenditure compared to budget where there is an underspend position. Overspends which will affect Portfolios' revenue positions are described in the narrative sections only.

Summary

4. At month 7 the overall position was a forecast underspend of £915k which is summarised in the table below.

All figures £000s

Portfolio	Forecast full year expenditure	Full year expenditure budget	Full year variance	FY Variance Forecast at M6	Movement from Prior Month
CYPF	12,345	12,378	(33)	(85)	52
COMMUNITIES	13,629	13,997	(368)	(298)	(70)
PLACE	2,913	3,403	(490)	(432)	(58)
DIRECTOR OF PUBLIC HEALTH (inc PH Intelligence)	2,456	2,480	(24)	(77)	53
TOTAL EXPENDITURE	31,343	32,258	(915)	(892)	(23)

Key reasons for the forecast under spend are:

- (£368k) underspend in Communities of which £193k is uncommitted funds that will be clawed back as part of in-year savings.
(£490k) underspend in Place mainly as a result of projects which have been put on hold (£345k).
- (£24k) underspend in Director of Public Health as a result of reduced expenditure forecast on Support Services.

Communities Portfolio EXECUTIVE SUMMARY

HRA Revenue Budget Monitoring 2015/2016– as at October

Purpose of this Report

1. To provide a summary report on the HRA 2015/2016 revenue budget for the month ending 31st October 2015, and agree any actions necessary.
2. The content of this report will be used as the basis of the content of the budget monitoring report to the Executive Management Team and to Members.

Summary

3. The HRA Business Plan is based on the principle of ensuring that investment and services required for council housing is met by income raised in the HRA.
4. The 2015-16 budget is based on an assumed in year position of £10.9m which is to be used to fund the ongoing HRA Capital Investment Programme. In accordance with the HRA's financial strategy any further in- year revenue surplus / savings generated by the account will be used to provide further funding for the future HRA Capital Investment programme.
5. As at month 7 the full year outturn position is a projected £4.1m saving compared to budget.

Main areas contributing to the outturn include reduced net rental income of £378k mainly due to a higher turnover of vacant properties; this is partly offset by a forecast reduction in the provision for bad debts; a reduction in other service charge income of £116k and £171k on repairs and maintenance. These are offset by forecast savings of £4.8m on overall running costs, of this £1.4m relates to staffing as a result of turnover and vacancy savings, £ 1.7m of general running costs and £1.7m resulting from the re-profiling of projects.

6. Financial Results

Housing Revenue Account (excluding Community Heating)	FY Outturn £000's	FY Budget £000's	FY Variance £000's	Movement from Month 6
1.NET INCOME DWELLINGS	(149,050)	(149,427)	377	↑
2.OTHER INCOME	(6,707)	(6,824)	117	↓
3.HOMES-REPAIRS & MAINTENANCE	32,042	31,871	171	↑
4.DEPRECIATION-CAP FUND PROG	38,973	38,973	0	↔
5.TENANT SERVICES	55,081	59,922	(4,841)	↓
6.INTEREST ON BORROWING	14,644	14,579	65	↔
Total	(15,017)	10,906	4,111	
7.CONTRIBUTION TO CAP PROG	15,017	10,906	4,111	↑

Community Heating

The budgeted position for Community Heating is a draw down from Community Heating reserves of £338k. As at month 7 the position is a draw down from reserves of £224k resulting in a saving of £113k. This is due to re-profiling the implementation of the heat metering scheme.

Community Heating	FY Outturn £000's	FY Budget £000's	FY Variance £000's	Movement from Month 6
Income	(3,063)	(2,760)	(303)	↔
Expenditure	3,288	3,098	190	↑
	224	338	(113)	

Housing Revenue Account Risks.

There are a number of future risks and uncertainties that could impact on the 30 year HRA business plan. As well as the introduction of Universal Credit, outlined elsewhere in the report the Government has recently announced a number of further changes in the July 2015 Summer Budget Statement and Welfare Reform and Work bill. These include a revision to social housing rent policy, which will reduce rents for the next four years. This will have a considerable impact on the resources available to the HRA Business Plan. In addition, the Governments "Pay to Stay" policy announcement and other changes to Housing benefits will impact on both tenants and the HRA business plan. Work is currently underway to assess the financial impact of these. Other identified risks to the HRA are:

- **Interest rates:** fluctuations in the future levels of interest rates have always been recognised as a risk to the HRA.
- **Repairs and Maintenance:** existing and emerging risks within the revenue repairs budget include unexpected increased demand (for example due to adverse weather conditions) and future changes to contractual arrangements.

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CAPITAL PROGRAMME MONITORING AS AT 31st OCTOBER 2015

Summary

1. At the end of October 2015, the end of year position forecasts a variance of £15.1m (5%) below the approved Capital Programme. Project managers are forecasting to deliver a capital programme of £264.3m. This is £3.3m lower than forecast last month following Cabinet approval of revised pending profiles whereby £6.9m of planned spend for 2015/16 was slipped into future years.
2. The bulk of the forecast variance is in the Place (£11.4m – 11% - below budget) and Housing programmes (£3.4m – 4%). These variances are discussed in greater detail below at paragraph 6.
3. The Year to date position shows spending to be £2m (1%) above planned spend as a result of increased rate of output on the Council housing replacement roofing programme and timing of expenditure on the Sheffield Retail Quarter.

Financials 2015/16

Portfolio	Spend to date	Budget to Date	Variance to date	Full Year forecast	Full Year Budget	Full Year Variance	Change on last Mth Bud	Change on last Forecast
	£000	£000	£000	£000	£000	£000	£000	£000
CYPF	21,762	23,477	(1,715)	34,877	35,556	(679)	1,012	(3,650)
Place	46,079	49,571	(3,492)	91,104	102,497	(11,393)	(699)	(109)
Housing	39,738	31,117	8,622	81,147	84,573	(3,426)	3,602	(36)
Highways	8,603	9,190	(587)	17,788	17,334	454	409	(2)
Communities	300	295	5	370	352	18	19	19
Resources	1,453	2,291	(838)	8,484	8,604	(120)	122	524
Corporate	17,835	17,835	-	30,574	30,574	-	-	-
Grand Total	135,770	133,775	1,995	264,344	279,491	(15,147)	4,465	(3,254)

4. Capital Programme

Capital Programme

	2015-16 £m	2016-17 £m	Future £m	Total £m
Month 6 Approved Budget	287.2	186.9	314.5	788.5
Additions	0.8	0.6	0.0	1.5
Variations	-1.4	1.9	0.0	0.5
Slippage & Acceleration	-6.9	6.1	0.8	0.0
Month 7 Approved Budget	<u>279.7</u>	<u>195.5</u>	<u>315.4</u>	<u>790.6</u>

5. The revised programme shows a small net increase of £2m and reflects the approval of increased costs on the schemes to expand school places capacity at Gleadless and Hallam.

Commentary

6. Top 20 projects in the Capital Programme accounts for 70% of the current 2015/16 budget. The key variances for the forecast £15.1m shortfall against budget by the year end by project include:
- Further re-profile of spending on the Sheffield Retail Quarter project to reflect revised programme information resulting in slippage of £7.8m into 2016/17;
 - £2.7m of potential underspend on the remediation of the Don Valley Stadium as a result of savings being realised on the original project estimate;
 - Within the Housing Programme, £1.1m of slippage on replacing garages, £1m on the project to fit solar cells to roofs, £0.7m each on the Roll out of Recycling facilities at flats and refurbishment of communal areas. There is further slippage of £0.5m each on the refurbishment of the Arbourthorne estate and the construction of New Council Houses.

Of the £2m accelerated spend in the year to date.

- The Roofing programme is £10.8m ahead of plan following a good start on site by the selected contractors and an expanded programme of work.
- £6.0m ahead of profiled spend on the SRQ;
- £3m behind profile on the two new leisure centres at Graves and North Active but the slippage will be caught up and the centres will open on their projected dates;
- £1.4m behind on the Acquisitions programme to increase the stock of Council Housing;
- £2.7m delayed start on the Brookhill area improvements. The project has been delayed by a number of months awaiting commitments from partner organisations which have delayed the transfer of the scheme to the Council. Legal agreements are close to completion to enable this transfer to take place;
- The Grey-to-Green project is £1m behind plan as a result of uncharted service diversions, contractor performance and the need to resolve some design issues during the works period; and
- A net £6.1m shortfall against budget on the 308 projects outside the Top 20. Of these, one third cumulatively are £3.7m ahead of plan but the remaining two-thirds are £9.8m behind plan with the largest variance of £600k being on the delayed installation of Road Safety cameras.

Approvals

7. A number of schemes have been submitted for approval in line with the Council's agreed capital approval process.
8. Below is a summary of the number and total value of schemes in each approval category:
 - 10 additions to the capital programme with a value of £4.9m.
 - 6 variations to the capital programme amounting to a net decrease of £4.3m; and
 - 1 requests for slippage amounting to £483k.

9. Further details of the schemes listed above can be found in Appendix 5.1.

Finance

November 2015

Scheme Description	Approval Type	Value £000	Procurement Route
THRIVING NEIGHBOURHOODS AND COMMUNITIES			
GREAT PLACE TO LIVE :-			
<p>FA Pitch (Westfield) – Feasibility This submission is for £52k for a feasibility study in partnership with the FA and Sport England to deliver a project to improve the existing football and rugby facilities at the former Westfield School. The works include providing improvements to the natural turf pitches and the development of two new floodlit Artificial Grass Pitch's supported by changing, club house and gym facilities. The initial 52k for the feasibility is to be funded by a Sport England Grant; the proposal for funding will be assessed by the Sport England board on 13th November.</p> <p>The estimated cost of building out the new the facilities is estimated at £6m. This work will be funded by a combination of external grants matched by the Council's contribution form the Corporate Resource Pool (CRP).</p>	Addition (Feasibility: CPG Approval)	52	
SUCCESSFUL YOUNG PEOPLE : -			
<p>Pipworth Community Primary – Plant Room This project will ensure the school's heating and hot water system is adequate and meets current standards. The work was identified and prioritised following a rolling programme of condition surveys, looking at what would have the most impact on maintaining buildings that are fit for purpose and prevent closure of CYPF buildings, especially schools.</p>	Addition (following feasibility)	1,165.9	Competitive Tender

<p>The works comprise heating plant renewal, renewal of the calorifiers, pipe work renewal and any other mechanical works required that require urgent attention to maintain business continuity. This variation seeks to request approval for £1.2m of construction work following the feasibility study, with the whole scheme being funded from the CYPF Capital Maintenance Block Allocation DfE Grant.</p>				
<p>Rainbow Forge - HME This project will ensure the school's heating and hot water system is adequate and meets current standards. The work was identified and prioritised following a rolling programme of condition surveys, looking at what would have the most impact on maintaining buildings that are fit for purpose and prevent closure of CYPF buildings, especially schools. The works comprise heating plant renewal, calorifiers renewal, pipe work renewal and any other mechanical works required that require urgent attention to maintain business continuity. This variation seeks to request approval for £1.1m of construction work following the feasibility study, with the whole scheme being funded from the CYPF Capital Maintenance Block Allocation DfE Grant.</p>	<p>Addition (following feasibility)</p>	<p>1,100.9</p>	<p>Competitive Tender</p>	
<p>Meersbrook Roofing and Windows This project will deliver window and roof replacement works at Meersbrook Bank Primary School, as part of a general programme of planned works to ensure compliance with statutory requirements, through necessary capital replacement and maintenance works being carried out in a timely manner. This variation seeks to request approval for £445.8k of construction work following the feasibility study. The works are funded from the CYPF Capital Maintenance Block Allocation DfE Grant.</p>	<p>Addition (following feasibility)</p>	<p>445.8</p>	<p>Competitive Tender</p>	
<p>Shortbrook Windows This project will provide window replacement works at Shortbrook Primary School, as part of a general programme of planned works to ensure compliance with statutory</p>	<p>Addition (following feasibility)</p>	<p>248.3</p>	<p>Competitive Tender</p>	

<p>requirements. This variation seeks to request approval for £248.3k of construction work following the feasibility study. The works are funded from the CYPF Capital Maintenance Block Allocation DfE Grant</p>	<p>Addition (following feasibility)</p>	<p>220.0</p>	<p>Competitive Tender</p>
<p>Bradway Roofing This project will provide a roof replacement at Bradway Primary School, as part of a general programme of planned works to ensure compliance with statutory requirements. This variation seeks to request approval for £220.0k of construction work following the feasibility study. The works are funded from the CYPF Capital Maintenance Block Allocation DfE Grant</p>	<p>Variation</p>	<p>-3,180.9</p>	<p>N/A</p>
<p>Capital Maintenance Block Allocation This block allocation is funded from a DfE (Department for Education) grant allocated, along with a Basic Need allocation, to Local Authorities on an annual basis, usually towards the end of the year, to support them in maintaining their educational asset provision. The allocation of funding to individual projects across the Sheffield schools estate is decided by the CYPF Capital & Growth Outcome Board. This variation is to request allocation of funds to the following projects, each of which is described above in more detail:</p> <ul style="list-style-type: none"> • Meersbrook Roofing and Windows £445.8k • Bradway Roofing £220.0k • Shortbrook Windows £248.3k • Pipworth Community Primary Plant Room £1,165.9k • Rainbow Forge HM&E £1,100.9k 	<p>Variation & Slippage</p>	<p>189.4 -283.1</p>	<p>N/A</p>
<p>FEL (Free Early Learning) Capital Works This project comprises a small grants scheme for distribution of DfE (Department for Education) Early Years Capital funding. The current variation request seeks to include £189.4k for additional works to be done at Manor Lodge school and this is to be funded</p>			

<p>in 2015/16 from a Section 106 allocation. This variation also seeks to slip £283.1k of work into 2016/17 as a result of the £240k originally earmarked for Manor Lodge being deferred until the S106 funding could be secured against this site, and the corresponding amount being freed up to be re-allocated against projects in 2016-17 in the Burgreave, Darnall, Shiregreen/Brightside and Manor Farm wards. The remaining £43k is general slippage due to be applied to smaller projects as they arise in 2016-17. The remainder of the scheme, not covered by the £189.4k S106 funding, is funded from a £1.034m government allocation for Free 2 Year Old Early Years Capital.</p>				
<p>Aldine House Secure Accommodation – second wave of DFE (Department for Education) funded projects 2015/16: The facility at Aldine House provides secure accommodation within the city boundary, for children who need to be housed in an environment that is both safe for them and that ensures the safety of the wider community. As a result of a successful application to the DFE for additional funding towards improvements on secure homes, the following improvement works will be undertaken:</p>				
<p>Aldine House Extension – Music Room Enhancement of a Music Room in the Undercroft area in addition to the already approved construction of a classroom.</p>		EMT Variation	40	N/A
<p>Aldine House Undercroft Area 2 – feasibility This request seeks £31k for feasibility works in a second identified area within the undercroft of the building. If developed, the project would create new rooms in the Home including a new sleeping in room, medical room, staff workroom, large room for use by staff and residents and also an extension to the dining room.</p>		Addition (Feasibility: CPG Approval)	31	In-house delivery via CDS
<p>90807 Aldine House Bedroom Refurbishment Partial refurbishment of 8 bedrooms to include new shelving unit, new carpet</p>				

<p>and Perspex covers for TV units.</p> <p>90769 Aldine House Sundry Works - Interactive Whiteboards Variation to add Interactive Media Screens to be installed in a protective casing environment.</p> <p>All of the above schemes are to be fully funded from a specific DfE Secure Homes grant that requires the value of work funded to be complete by 31st March 2016.</p>	<p>Addition</p> <p>Director Variation</p>	<p>12.5</p> <p>5.5</p>	<p>Competitive quotes and Corporate contract</p> <p>via Capita Contract</p>
<p>IN TOUCH ORGANISATION</p>			
<p>FRA Works 2015-16 This is a programme of Fire Risk Assessment Works, at 7 initial sites, to be covered in three stages. Works will include the installation of full audible fire detection systems, emergency lighting, fire doors and improvements to fire compartments to meet statutory requirements at the following locations:</p> <ul style="list-style-type: none"> • Grange Crescent • Verdon Street • Warminster Hostel • Stradbrook Youth Club • Adlington Road CC • Collegiate Crescent • Staniforth Road <p>The work is essential in order for the buildings to be compliant with legislation and avoid closure.</p>	<p>Addition (following feasibility)</p>	<p>1,421</p>	<p>3 Stages: FRA1 Tender; FRA2 CSSR contract; FRA3 Tender.</p>

Appendix 5.1

<p>Health & Safety Compliance Block Allocation This block allocation was established to support health and safety compliance works at various locations across the city. The works are funded from the Resources allocation of Corporate Resource Pool funds and this variation requests £1.421m to be allocated to the FRA Works 2015-16 programme to fund the individual works as noted above.</p>	<p>Variation</p>	<p>-1,421</p>	<p>N/A</p>
<p>Central Library This project will ensure essential capital maintenance works, as identified in a recent condition survey, required to mechanical, electrical and structural requirements are carried out in good time to keep the building operational. Structural works are to include repairs to the large skylight window, replacement of heat emitters and heating plant, and essential Health & Safety works. There will be a number of projects undertaken under this programme throughout the remainder of the year to meet the survey requirements, however the actual costs of these will be unknown until the work is complete. The project is to be fully funded from the Central Library block allocation below.</p>	<p>Addition</p>	<p>124</p>	<p>CSSR contract with Kier FM (Minor Works) for majority of works; CDS fees and asbestos management via In House Delivery.</p>
<p>Central Library Block Allocation This variation is to request funding be drawn from the block allocation and be applied to the Central Library project as described above. This will then fully utilise the remaining funds left from a £1 million programme which commenced in 2005, funded from CRP.</p>	<p>Variation</p>	<p>-124</p>	<p>N/A</p>
<p>Renewal of Plant & Equipment Programme This project is to ensure the Council is compliant with statutory requirements, by addressing mechanical plant and machinery renewals in a timely manner. It will replace failed plant and equipment items in a responsive way to prevent service delivery failure and provide fit for purpose accommodation. It will replace heating plant as necessary to provide assurance of heat and hot water for building users. Such investment will also reduce the risk of building closures. The work will be undertaken at Sharrow Community Centre and annexe, Claywheels Lane depot and Vestry Hall. The scheme is funded from an agreed allocation from the Corporate Resource Pool.</p>	<p>Addition</p>	<p>100</p>	<p>CSSR contract (90%) Competitive Tender –where specialist equipment required e.g. renewable energy.</p>

Appendix 5.1

<p>Plant Renewals Programme This is a request for a project to replace failed air handling plant items that have been condemned as part of their annual service or through critical failure. These works are to be carried out in a responsive way to maintain business continuity. The scheme is funded from an agreed allocation from the Corporate Resource Pool.</p>	<p>Addition</p>	<p>20</p>	<p>CSSR contract (90%) Competitive Tender –where specialist equipment required e.g. renewable energy.</p>
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